

April 11, 2012

**Members Present:** Leighton Price, Alan Zanotti, Chris Pratt, Dick Quintal, Donna Fernandes**Members Absent:** Charlie Bletzer**7:15 pm Call to Order and Public Comment—**

There is no public comment at this time.

**7:15 pm Bid Proposals for Credit Card Meters—**

Mr. Price shares with Board members that the RFP Subcommittee just met and opened the IPS and MacKay non-price and priced proposals for credit card accepting meters. They felt IPS is the clear winner, scoring Highly Advantageous on their product, and MacKay received “Not Advantageous and “Advantageous.” The committee plans to digest the price proposal so they can evaluate all of the options offered and decide which of them is better to choose.

**7:26 pm Park Plymouth—**

**Digital/ITS paystation implementations:** Mrs. McCarthy reports there was a small issue with pay stations freezing but Digital provided a firmware patch to correct it. The ITS Technician came out to test all machines.

**Status:** 18% of total transactions were credit card revenue. One customer did complain about losing \$9.50 cash in the machine when she only wanted .50cents. Ms. McCarthy returned her change, and told the Board she will give customers change if there is a large difference in payment versus change.

**Press conference held on 4/9:** We hosted a press conference on Monday with a few local businesses and WATD. Of the 30 invitations sent, only a handful of people showed up but it was still successful.

**Signoffs and payments:** ITS sent letter and an addendum, acknowledging a problem with the coin shutter to be fixed. ITS requested we facilitate the second portion of our contract to pay the next 25% installment due. Ms. Pratt will pay that installment.

**Mr. Zanotti motions and Mrs. Fernandes seconds to give another 25% and hold balance of 25% until remaining portion of agreement is satisfied**

**Passed | 5-0-0****7:39 pm Requests, letters, e-mails—**

**Ryan's Ride:** Mrs. McCarthy will invite organizers to come before the Board for their request.

**VW Owners Group:** This group requests to pay for parking in a lot on May 19 so their club of approximately 30 members can meet from 11:30-4pm. Mrs. McCarthy will speak to them about where they should park. Mr. Price wants to create a parking purposes policy so Mrs. McCarthy does not have to bring these requests to the Board anymore. Ms. Pratt will work with Mrs. McCarthy on this.

**7:56 pm Permit applications through 3/31 –**

Park Plymouth has processed approximately 2,025 permits.

**7:56 pm Motorcycle Policy—**

The Board discusses whether they should modify the motorcycle policy so that only permit holders may park in a space, now that we have switched to pay by space. Mr. Price will propose some language and pass it along to Attorney Marzelli for comment.

**8:03 pm Nelson St. Parking—**

We are still waiting to hear whether DPW wants Park Plymouth to enforce this area, now that they have striped the area and placed signage. Mrs. McCarthy will get a status update from JB.

**8:06 pm Review of free and timed spaces in the vicinity of One Park Place—**

Mrs. McCarthy is auditing parking spaces at One Park Place and shares which areas are available to create additional parking.

**Mr. Zanotti motions and Mrs. Fernandes seconds to create two additional parking spaces in front of the chain between Al's Pizza and the Memorial Hall Lot.**

**Mr. Zanotti motions and Mrs. Fernandes seconds to create a parking space in the hash marks located in front of the Sun Dynasty dumpster. Passed | 5-0-0**

Board members want to walk the property located in front of Golden Gull to determine what to do with those spaces. They will prepare to make a decision by the next meeting.

**8:36 pm Approval Minutes—**

**Feb 29, 2012**

**Ms. Pratt motions and Mr. Quintal seconds to approve Passed | 4-0-1**  
Mrs. Fernandes abstains because she was not at the meeting

**8:38 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)**

**Roll Call Vote**

Ms. Pratt	—Yes
Mr. Zanotti	—Yes
Mrs. Fernandes	—Yes
Mr. Quintal	—Yes
Mr. Price	—Yes

**8:38 pm**      **The Board reviews Executive Session Minutes for the following dates and suggests no changes:**

January 26, 2011  
April 20, 2011  
May 4, 2011  
June 1, 2011  
June 29, 2011  
July 13, 2011  
July 27, 2011

August 20, 2011

September 7, 2011  
September 12, 2011  
September 21, 2011  
December 28, 2011

**8:43 pm**      **Ms Pratt motions and Mr. Zanotti seconds to adjourn back into Public Session**      **Passed | 5-0-0**  
**Roll Call Vote**

Ms. Pratt	—Yes
Mr. Zanotti	—Yes
Mrs. Fernandes	—Yes
Mr. Quintal	—Yes
Mr. Price	—Yes

**8:43 pm**      **Approval of several Executive Session Minutes—**

**Ms. Pratt motions and Mr. Quintal seconds to approve the following Executive Session Minutes as written**

January 26, 2011  
April 20, 2011  
May 4, 2011  
June 1, 2011  
June 29, 2011  
July 13, 2011  
July 27, 2011  
September 7, 2011  
September 12, 2011  
September 21, 2011  
December 28, 2011

**Passed | 5-0-0**

**Ms. Pratt motions and Mr. Quintal seconds to accept with less than a quorum August 10, 2011 Executive Session Minutes**

**Passed | 3-0-0**

Only Mr. Price, Ms. Pratt, and Mr. Quintal are able to approve.

**Ms. Pratt motions and Mrs. Fernandes seconds to accept September 7, 2011 Executive Session minutes with less than a quorum August 10, 2011**

**Passed | 3-0-0**

Only Mr. Price, Ms. Pratt, and Mrs. Fernandes are able to approve.

**8:44 pm**

**Financial Information—**

**Bills:**

**Joyfly Buzz PR Marketing**

Administrative Services  
Through April 11, 2012 \$1,322.14

**Mrs. Fernandes motions and Mr. Quintal seconds to pay the bills**

**Passed | 4-0-0**

**NSR Metal** \$6,656.91  
Prep for paystations

**Michael Solitro**

Hearing Officer Services  
February \$599.50

**Complus**

February \$522.29

**Mr. Quintal motions and Mrs. Fernandes seconds to pay the bills**

**Passed | 5-0-0**

We are current on electric bills but received an invoice from the landlord totaling \$1,200.00, or \$200 per month, for gas used in 2011-2012. The Board wants more detailed information before paying this bill.

Ms. McDonough asks if the Board wants to advertise Park Plymouth's new map in CNC's Plymouth Guide Summer and Fall editions for \$600.00 per issue. The ad rep was already notified that if they print the wrong map again, PGDC would not pay the bill.

**Mr. Zanotti motions and Mrs. Fernandes seconds to purchase the advertising**

**Passed | 4-1-0**

Mr. Quintal is opposed.

Ms. Pratt wants to review the approval policy for bills and open them up so Mrs. McCarthy can handle them instead of the Board.

**8:55 pm**

**Transportation study—**

Mr. Price, Mr. Burke, Frank Gay, and Pat O'Brien will meet on the 23<sup>rd</sup> to discuss feasibility of building a parking garage.

**9:00 pm**

**Dean Rizzo ULI—**

Mr. Rizzo and Ms. Dahger are present to provide a reply to some concerns The Board expressed its concern about moving ahead with a joint ULI proposal. PGDC cannot do something the Board of Selectmen does not feel is in keeping with our missive, and wants control on what the focus of the ULI will be. PGDC is not receiving much enthusiasm from any Town leaders about working with PRA and there is concern that Mr. Rizzo wants the ULI to remain focused on just the Courthouse corridor. In the end, PGDC must receive approval from the Board of Selectmen to sponsor fees for the ULI.

**9:45 Ms. Pratt motions and Mr. Zanotti seconds to adjourn Passed | 5-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary

APPROVED